

AGENDA

Meeting: TROWBRIDGE AREA BOARD
Place: The Cotswold Space - County Hall, Trowbridge BA14 8JN
Date: Thursday 14 July 2016
Time: 7.00 pm

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

Please direct any enquiries on this Agenda to Kieran Elliott (Senior Democratic Services Officer), direct line 01225 71808950 or email kieran.elliott@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Nick Blakemore
Cllr Ernie Clark
Cllr Dennis Drewett
Cllr John Knight

Cllr Stephen Oldrieve
Cllr Helen Osborn
Cllr Graham Payne (Chairman)
Cllr Horace Prickett (Vice Chairman)

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

If you have any queries please contact Democratic Services using the contact details above.

	Items to be considered	Time
1	Apologies To receive any apologies for the meeting.	19.00
2	Minutes (<i>Pages 5 - 18</i>) To approve the minutes of the meeting held on 12 May 2016.	
3	Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
4	Chairman's Announcements To receive any announcements through the Chair.	19.05
5	Partner Updates (<i>Pages 19 - 30</i>) To receive any updates from the following: <ul style="list-style-type: none"> i. Police and Crime Commissioner (PCC) ii. Wiltshire Police iii. Trowbridge Community Area Future (TCAF) iv. Town and Parish Councils v. Local Youth Network vi. Clinical Commissioning Group (CCG) 	19.10
6	Outside Bodies and Working Groups To receive any updates from the following outside bodies or working groups: <ul style="list-style-type: none"> i. Collaborative Schools ii. Trowbridge Area Board Campus Working Group 	19.30
7	Cabinet Office Bid for One Public Estates Funding To receive an update on the on the One Public Estates Bid.	19.40
8	Local Youth Network Update (<i>Pages 31 - 34</i>) To include a report on LYN work taken over the past year and an updated needs assessment.	20.05
9	Fire Service Update To receive a presentation on Fire Service work in the community.	20.20
10	Community Engagement Manager Update (<i>Pages 35 - 50</i>) To receive updates from the Community Engagement Manager	20.40

including the following:

- 1) Health and Wellbeing Group
- 2) Area Board Budget Allocations
- 3) Community Engagement

11 **Funding** (*Pages 51 - 86*)

20.45

a. Community Area Grants

To consider the following applications:

- i. Trowbridge Wanderers Football Equipment - £1000.00
- ii. North Bradley Peace Memorial Village Hall -New Heating System - £4974.46

b. Area Board Projects

To consider the following applications:

- i. New Playground for The Willows Preschool – £9838.80

c. LYN Recommendations

- i. Bid 257 – Wiltshire Islamic Cultural Centre - £4920.00
- ii. Bid 312 – Youth Adventure Trust - £1000.00
- iii. Bid 315 – 5x5x5=Creativity - £5000.00

12 **Urgent items**

21.00

Any other items of business which the Chairman agrees to consider as a matter of urgency.

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: The Cotswold Space - County Hall, Trowbridge BA14 8JN
Date: 12 May 2016
Start Time: 6.30 pm
Finish Time: 8.15 pm

Please direct any enquiries on these minutes to:

Shirley Agyeman (Democratic Services Officer), Tel: 01225 718089 or (e-mail) shirley.agyeman@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Graham Payne (Chairman)
Cllr Horace Prickett (Vice Chairman)
Cllr Nick Blakemore
Cllr Ernie Clark
Cllr Dennis Drewett
Cllr John Knight
Cllr Stephen Oldrieve

Wiltshire Council Officers

Mary Cullen, Community Engagement Manager (CEM)
Shirley Agyeman, Democratic Services Officer
Yamina Rhouati, Democratic Governance Manager
Maggie Rae, Corporate Director, Public Health

Town and Parish Councillors

Trowbridge Town Council – Bob Brice, Peter Fuller
Hilperton Parish Council
North Bradley Parish Council-Roger Evans,
Southwick Parish Council
West Ashton Parish Council

Partners

Wiltshire Police- Sgt. Louis McCoy, Community Policing Team Deputy Sector Head-
Trowbridge and Warminster Sectors.

Dorset & Wiltshire Fire and Rescue Service - Andy Green, District
Commander, Trowbridge, Bradford-on-Avon & Westbury

NHS Wiltshire - Simon Truelove - Finance Director, Wiltshire CCG

Other

Young Carers Service Coordinator - Alan Burke (representing Community First)

Trowbridge Community Area Future - Lindsey Millen; Colin Kay

Tom Blowers - Carers Support Wiltshire

Camilla Joans - Wiltshire Music Centre

Julian House - Jocelyn Cunningham

YMCA Green Shoots - Sara Clover

West Wilts Gymnastics - Sue Clark

St. James Church - Ros Higtas

Kieran McElvery

Total in attendance: 30

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
26	<p><u>Election of Chairman</u></p> <p>Yamina Rhouati, Democratic Governance Manager, sought nominations for the position of Chairman.</p> <p>Resolved:</p> <p>To elect Councillor Graham Payne as Chairman of the Trowbridge Area Board for the 2016/2017 municipal year.</p> <p>Cllr Graham Payne thanked Cllr Steve Oldrieve for his work as Chairman during the last municipal year.</p>
27	<p><u>Election of a Vice-Chairman</u></p> <p>Resolved:</p> <p>To elect Councillor Horace Prickett as Vice-Chairman of the Trowbridge Area Board for the 2016/2017 municipal year.</p>
28	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Graham Payne welcomed everyone to the meeting and invited the Councillors and Officers present to introduce themselves.</p> <p>The Chairman noted the presence of parish representatives and other invited guests attending the meeting.</p> <p>Councillor Payne also commented on the passing of Councillor Jeff Osborn.</p>
29	<p><u>Apologies</u></p> <p>Apologies for absence had been received from the following:</p> <p>Cllr Keith Humphries, Cabinet Member for Health (including Public Health) and Adult Social Care</p> <p>Sarah Holland - Community Youth Officer</p>
30	<p><u>Minutes</u></p> <p>Resolved</p> <p>The minutes of the meeting held on Monday 14 March 2016 were agreed as a correct record and signed by the Chairman.</p>

31

Declarations of Interest

There were no declarations of interest.

32

Chairman's Announcements

The Chairman drew attention to written announcements published within the agenda.

33

Election of Representatives to Outside Bodies

The Area Board made appointments to outside bodies as follows:

Outside Body	Representative
Trowbridge Community Area Future (TCAF)	Cllr John Knight
Trowbridge Local Youth Network (LYN)	Cllr Dennis Drewett

The Area Board made appointments to working groups as follows:

Community Area Transport Group (CATG).

- Cllr Horace Prickett (Chairman)
- Cllr Graham Payne
- Cllr Ernie Clark
- Cllr Dennis Drewett
- Cllr John Knight
- Cllr Stephen Oldrieve
- Cllr Nick Blakemore
- Cllr Helen Osborn

Trowbridge Area Board Campus Working Group:

- Councillor Graham Payne
- Councillor Steve Oldrieve
- Councillor John Knight
- Councillor Dennis Drewett

LYN Management Group

- Cllr Dennis Drewett

Partner Updates

Updates from partners were received as follows:

i. Wiltshire Police

The written update published with the agenda was noted. Sgt Louis McCoy, Community Policing Team Deputy Sector Head-Trowbridge and Warminster Sectors reported that the police were working in the community to combat the use of drugs on the streets. He mentioned that a cannabis operator and an accomplice had been arrested and taken off the streets.

Sgt McCoy noted that the police were well aware of the parking issues and concerns that had been raised regarding Grove School and they were working with all the stakeholders concerned to reach a workable solution. He noted that the police would be present at the meeting scheduled on 26 May 2016.

Reports regarding the theft of mobility scooters had also been noted and were being dealt with.

ii. Dorset & Wiltshire Fire and Rescue Service

The written update published with the agenda was noted. Andy Green, District Commander for Trowbridge, Bradford-on-Avon & Westbury introduced himself and reported that crews had responded to 160 calls within the station area. He noted that a wide range of incidents were attended including property fires, road traffic collisions and response to automatic alarms activating. Two fires were possibly as a result of faulty washing machines and the District Commander noted that the Fire and Rescue Service was encouraging members of the public to have their domestic appliances registered with the relevant manufacturers. He gave the following website for more information.
www.registermyappliance.org.uk

The Chairman commented that the Fire Service does more than is perceived by the public and requested that the corporate DVD for the new Dorset and Wiltshire Fire and Rescue Service is shown at the next Area Board meeting.

iii. NHS Wiltshire

The written updates published with the agenda were noted.

Simon Truelove, Finance Director- Wiltshire CCG, commented that the elderly population grew by 5% in Wiltshire; he noted that supporting the elderly and increasing adult care within the community was working as the numbers going into acute care hospitals were notably falling.

iv. Trowbridge Community Area Future (TCAF)

Lindsey Millen, TCAF Coordinator, reported that the Time Credits project was ongoing and announced a number of volunteer events taking place in June 2016 to promote the initiative including a short film on celebrating volunteers in Trowbridge and the variety of opportunities available.

Lindsey Millen also reported that TCAF gained charity status in January 2016 and a second officer had been recruited to focus on sourcing funding from The Big Lottery fund and others.

v. Town and Parish Councils

Trowbridge Town Council

The written update from the Town Clerk was noted. Cllr Bob Brice was present to take questions.

North Bradley Parish Council

Cllr Roger Evans reported that the previous chairman had been re-elected as Chairman of the Parish Council and that a new Parish Council Clerk had also been employed.

He noted that there was ongoing debate regarding the Community Governance Review which had now gone to Committee.

Cllr Prickett commented that North Bradley Parish was absent from the Community Governance Review Meeting organised on 26 April 2016 because Cllr Evans was unable to gain access to the meeting room.

The Chairman asked the Trowbridge CEM to look into this to forestall any future reoccurrence.

35

Outside Body & Working Group

Transforming Trowbridge

The update published with the agenda was received. It was noted that the group was still in the process of being put together.

Trowbridge Area Board Campus Working Group

The update provided with the agenda was noted. Mr. Colin Kay noted the omission of the detailed minutes of the meeting with Corporate Director Maggie Rae and made copies available to the meeting.

36

Trowbridge Health & Wellbeing Group

Mary Cullen, Community Engagement Manager presented on the Health and Well Being Group.

Mary Cullen informed the meeting that the Council was proposing that each Area Board established a Health and Wellbeing Group (HWBG) which would focus on identifying the needs of a local population and supporting the development of services that would meet these needs. She noted that the HWBG was intended to provide a community led local forum to facilitate the coordination of joined up services for older people, vulnerable people and their carers living within a community area.

The HWBG would respond to local challenges and make the best use of local assets including local knowledge, resources and voluntary organisations. Ms. Cullen revealed that funding previously used to commission the Good Neighbours Service would be devolved (ring fenced) to the Area Board to support local initiatives identified by the HWBG.

The membership of the HWBG would be decided by the Area Board drawing from a broad pool of professional and local organisations and people like the Community Engagement Manager, the Older Peoples' Champion, Members on the Area Board, Parish Councillors, CCG Care Coordinators, Healthwatch and representatives from the Voluntary Sector to mention a few.

Ms. Cullen announced that the first scoping meeting of the Trowbridge HWBG would take place on 7th June 2016 at 10am in the Town Hall.

37

Trowbridge Health and Wellbeing Centre

Simon Truelove, Finance Director- Wiltshire CCG observed that the current model of healthcare was struggling to keep up with funding constraints. He noted that with an ageing population where over 65s were growing at a rapid rate of 5% and consuming about 55% of total health resources, it was imminent that there was better use of resources and clinicians were calling for greater links in integration of services not only with hospitals but across board involving all the different health sectors like mental health, adult care, community and therapy services, hospital based community services such as maternity, and stroke units, complex diagnostics such as MRI and endoscopy and many others.

He emphasised the need to expand primary care capacity to respond to the increases in the population and to facilitate easy access to primary care in order to boost confidence and avoid congestion at Accident and Emergency centres in hospitals.

Mr. Truelove mentioned that the merger of 3 surgeries in Trowbridge – Bradford, Adcroft and Widbrook – was a demonstration of the need for an integrated and enhanced primary care service. He noted that the capital requirement for setting

up a Health and Wellbeing Centre was huge and given the limited funds available Wiltshire CCG was bidding for funding support from NHS England and working with Wiltshire Council on opportunities that could be developed to create a primary care hub for the population in Trowbridge.

Maggie Rae, Corporate Director, Wiltshire Council reiterated the need for a multi-faceted approach in working together to attain 21st century services and for people to enjoy a better community life. She noted that with the NHS taking over some of the hospital buildings it was imperative that the Council established a good working relationship with the NHS as well as the estate boards involved.

Maggie Rae referred to the One Public Estate Programme where the Cabinet and Local Government Authority had jointly secured funding for Wiltshire Council and partners to accelerate rationalisation of estates, co-location of services like the Health & Wellbeing Centres and the development of regeneration sites. Mrs. Mae mentioned that the One Public Estate Programme was on course to submitting another bid for more funding and plans were in place not only to provide housing, retail and leisure facilities, but to also build new modern health facilities.

She noted that the building of the new Trowbridge Health Centre (i.e. the merger of Adcroft, Widbrook and Bradford Road surgeries), would serve to relocate existing GP provision into more fit for purpose accommodation. However, it would not address the additional capacity needed in primary care provision in Trowbridge and Wiltshire CCG would make the decision on what services or buildings would be commissioned.

In response to a question from Cllr Oldrieve on whether Wiltshire CCG could confirm its commitment to support the integrated health centre, Mr. Truelove commented that Wiltshire CCG was absolutely committed to supporting the Centre but revealed that there was a 100m funding gap that needed to be closed, hence the need for bidding for funding from NHS England.

Cllr Graham Payne enquired about the use of the old buildings/premises of the surgeries that had merged to form the super surgery in Trowbridge, notably the Widbrook surgery building and whether Wiltshire CCG would retain the building and ring fence that promise to retain it and not dispose of it to acquire further funding.

Mr. Truelove noted that space deficit was an issue and responded that the premises would continue to be used for the provision of health services. He observed that the local practices in Trowbridge wanted to provide the new model of care rather than have competition from a new practise setting up. He emphasised that how the centre is built and developed would be key to the provision of primary care services in the community.

<p>38</p> <p>38a</p>	<p>Mr. Colin Kay commended the vision of developing a health and wellbeing centre to address community health needs and stressed that the inclusion of plans for fitness and leisure centres would play a key role in addressing health matters; he suggested that a leisure centre/gym could be opened on a hospital premises to boost healthcare.</p> <p><u>Funding</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme 2015/16:</p> <p>The Chairman introduced each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p><u>Community Area Grants</u></p> <p>The sum of £3,960 was requested for disabled facilities at St. James Church Hall Trowbridge</p> <p>Decision The Area Board awarded the sum of £3,960.00 to St. James Church, Trowbridge <i>Reason: The application met the Community Area Grant Criteria 2015/16.</i></p> <p>The sum of £3,000 was requested for Gymnastics and Fitness Showers at West Wilts Esprit Gymnastics</p> <p>Decision The Area Board awarded the sum of £3,000 to West Wilts Esprit Gymnastics subject to funding being secured from Westbury and Bradford-on-Avon Area Boards <i>Reason: The application met the Community Area Grant Criteria 2015/16.</i></p> <p>The sum of £1,875 was requested for roof repairs at North Bradley Progressive Hall</p> <p>Decision The Area Board awarded the sum of £1,875 to the Trustees of North Bradley Progressive Hall <i>Reason: The application met the Community Area Grant Criteria 2015/16.</i></p>
----------------------	--

	<p>The sum of £4934.80 was requested for the Recovery in Common - A Recovery Festival</p> <p>Decision The Area Board awarded the sum of £4,934.80 to Julian House <i>Reason: The application met the Community Area Grant Criteria 2015/16.</i></p> <p>The sum of £986.98 was requested by The Mead Academy Trust for their New School Friends Association Start Up Assistance</p> <p>Councillor Clarke drew attention to some mundane items included in the list of items for which the funding was being applied.</p> <p>Decision The Area Board reduced the sum requested by £240.97 and awarded the sum of £746.01 to The Mead Academy Trust <i>Reason: The application met the Community Area Grant Criteria 2015/16.</i></p> <p>The sum of £4000 was requested for handling the area roof construction for the Larkrise Riding for Disabled Group.</p> <p>This application did not get completed in time for the Area Board meeting and was deferred to the next scheduled meeting.</p>
39	<p><u>Councillor Led Initiative</u></p> <p>Cllr Steve Oldrieve presented on this item requesting £173.92 to support Trowbridge Walking Group to pay for their annual insurance and printing of walks leaflets in order to be able to continue operating.</p> <p>Decision The Area Board awarded the sum of £173.92 to Trowbridge Walking Group <i>Reason: The application met the Community Area Grant Criteria 2015/16.</i></p>
40	<p><u>Local Youth Network Recommendations</u></p> <p>The Chairman drew attention to the LYN reports published with the agenda noting the apologies of the LYN Officer, Ms. Sarah Holland who was absent.</p> <p>Mary Cullen, CEM informed Members that due to a technical hitch with the upload of papers onto the system, the LYN grant application for £1700 would have to be deferred and proposed that it was considered under delegated</p>

41	<p>authority of the LYN subject to the approval of the Chairman/Area Board.</p> <p>Mary Cullen mentioned that the outcome of the scrutiny review and how the local youth role would change was yet to be revealed. She introduced the new LYN Chairman to the meeting.</p> <p><u>Community Engagement Manager Update</u></p> <p>Mary Cullen, CEM, recounted activities and initiative that had taken place in the last municipal year and outlined the following:</p> <p>Area Board workshops organised in January 2016 aimed at encouraging the development of a cultural strategy and emergency plans</p> <p>Sessions organised on child poverty and teenage pregnancy and various outreach programmes and initiatives formed to address issues including an intergenerational project between Studley Green Day Centre and John O Gaunt School.</p> <p>Training sessions organised in Feb 2016 on dementia awareness.</p> <p>The launching of the Men’s Shed in March 2016.</p> <p>The formation of the Health And Wellbeing Group which would comprise health professionals, support groups and other members of the public aiming to address the needs of older people and the vulnerable in the community.</p> <p>Street parties aimed at commemorating the Queen’s 90th birthday party would be organised and all communities encouraged to participate.</p> <p>The Big Pledge- The Road To Rio – an 8 week activity challenge from 4 June – 29 July 2016 depicting a virtual journey to the Olympic games in Rio while participating in sporting activities like swimming, walking, running and cycling.</p>
42	<p><u>CATG Recommendations</u></p> <p>The Area Board received the report from the Community Area Transport Group with a recommendation to award the following sums:</p> <p>£4,000 recommended for Hulbert Close cycle link</p> <p>£2500 recommended for bus shelter, Frome Road, Trowbridge</p> <p>£600 recommended for pedestrian crossing request at The Down, Trowbridge</p>

It was noted that the allocation for 2016/17 budget was £15,354.00 and the total remaining within the CATG budget for 2016/17 after awarding the total sums recommended would be **£7,890**. £650 remaining from the 2015/16 budget allocation would be carried forward.

Resolved

To award the sum of £4,000 toward Hulbert Close cycle link subject to matched funding from the Town and Parish Council

To award the sum of £2,500 toward a bus shelter on Frome Road, Trowbridge subject to matched funding from the Town and Parish Council

To award the sum of £600 toward a pedestrian crossing at The Down, Trowbridge

Public Questions

The Chairman took questions from the public regarding community area transport issues.

Mr. Lock, a resident, read out a statement about his concerns regarding car parking at The Grove Primary school in Trowbridge. He noted that the pupil population had steadily increased from 80 when he first moved to the area to about 376 and the limited parking spaces available for staff could only take 20 cars. He observed that this had resulted in indiscriminate parking on the streets in the area causing a lot of problems for residents and he requested for the issue was addressed before any accidents involving pupils occurred.

Mr. Paul Jubbie also read out a statement highlighting similar sentiments as above and called for the erection of upright signs and enforcement of school road markings. He noted that the legal requirements for a traffic order to be in place before signs could be erected to go with school entrance road markings had been removed and therefore the cost and bureaucracy that would have arisen previously were no more.

He cited Highway codes 242, 243 and 238 as advisory rules that could enforce liability and establish criminal offence for the non-erection of these signs.

Cllr Prickett announced that a meeting involving all the stakeholders had been scheduled for 26th May 2016 to discuss this matter further in order to arrive at a workable solution.

	<p>Upon further deliberation the Chairman recommended that the statement from Mr. Jubbie be passed to the Wiltshire Council legal department for their legal perspective on the issues raised and that the matter be referred back to CATG for further consideration.</p>
43	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
44	<p><u>Close</u></p> <p>The Chairman closed the meeting and thanked everyone for attending.</p>

This page is intentionally left blank

Town Clerk's Report 22nd June 2016 to Policy & Resources Committee 28th June 2016

1. POLICY

1.1 Community Governance Review (CGR) – The Town Council made a final submission to the review prior to the end of the consultation period and sent a copy of that submission to Wiltshire Councillors by post with a covering letter at the end of May. A decision at the meeting of Wiltshire Council on 12th July will allow for the legal orders to be in place by October, so that the full implications can be included within the budget for 2017/18, providing Trowbridge Town Council and others a level of financial certainty, thereby enabling the town council to consider to what extent it is able to implement the projects which it has been developing.

1.2 Neighbourhood Plans: Hilperton & East Trowbridge – The Steering Group was notified of the town council's decision that the matter should be reconsidered following resolution of the CGR. The Steering Group has not responded to this decision.

Bradford on Avon – The Town Council has responded expressing concern that the plan fails to contribute sufficiently to the pressure in Wiltshire to accommodate additional house building.

1.3 Free Parking Days – Wiltshire Council has been informed of the town council's allocation.

1.4 Business Improvement District – Following the decision of Wiltshire Council to suspend further activity on the Trowbridge BID until the Autumn, at its meeting on 17th May Full Council; ***RESOLVED: That no decisions on the BID should be taken by the Town Council until the BID process has recommenced.***

2. FINANCE

2.1 Full Year Annual Accounts 2015 – 2016 Final full year figures were presented to Council on 28th June with the Annual Return for approval.

TOTAL Excluding the £30k budget contribution to reserves, the budget net expenditure for the year was £1492k. The actual was £1541k which was (£49k) over budget and therefore did not allow us to add to reserves as planned, instead used to reduce the overspend to (£19k).

3. MUSEUM & TOURISM – The next committee meeting is 27th September at 6:30pm

3.1 Museum Project – We have appointed consultants to undertake all of the roles associated with the project. We are meeting regularly with the architects and are in discussion with our landlords via our agents to establish an Agreement to Lease, subject to certain conditions. Our development phase grant was £100,000 and we expect to make a round 2 submission for our full grant request of £975,000 in 2017, leading to a delivery/construction phase from 2018 to 2020. The remaining funding will come from additional grant income from other sources and the town council's ongoing annual contribution which will fund borrowing of over £400,000

4. LEISURE SERVICES - The next committee meeting is 27th September at 7pm.

4.1 Sports Pitches Project – We are progressing negotiations on the purchase of additional land at Devizes Road now that further S106 funding has been received by Wiltshire Council. Once a decision on the Community Governance Review has been made by Wiltshire Council the town council will have a greater level of financial certainty, allowing progress to be made with this project and grant applications to other funders.

4.2 Active Festival – Takes part in the Town Park on Saturday 16th July.

5 DIRECT SERVICES – The committee next meets on 30th August.

5.1 Civic Centre – The Civic Board next meets on 26th July 2016.

5.2 Town Park – We are developing a Management Plan to identify maintenance priorities and opportunities for improvements, in conjunction with the Friends of Trowbridge Park and others.

5.3 St George's Works – We are awaiting detailed proposals from the agents for the alternative access into the area from the post office yard access road, which will provide a better access route for construction vehicles to the St George's Works site in addition to an excellent and improved access to the town council's new storage area at the back of the bandstand and also for vehicles into the upper area of the Town Park for both maintenance purposes and events.

6. MARKETING & EVENTS

6.1 Calendar of Events (please see attached at the end of the report).

6.2 Website – The Town Council web-site www.trowbridge.gov.uk provides information about all council activities and services as well as links to other Trowbridge web-sites. Our other web-sites are: www.trowbridgecivic.co.uk for information about the Civic Centre, events and activities & www.trowbridgemuseum.co.uk for the Museum.

6.3 Magazine – Our marketing partners RACS are compiling the Autumn edition September – December for distribution in August. The Spring edition for 2017, due to be published in December will cover the period January - April.

7. TOWN DEVELOPMENT – Committee meets on 12th July, 2nd & 23rd August 2016.

7.1 Town Centre Developments

St Stephen's Place - [//ststephensplacetrowbridge.co.uk/](http://ststephensplacetrowbridge.co.uk/) There is one remaining unit to let.

Cradle Bridge - mrmultd.co.uk/index.php/projects/cradle-bridge-retail-and-leisure-development M&S Food, Toby Carvery, parking for 150, two retail units and footbridge under construction.

Bowers – www.innoxmills.co.uk are expected to complete purchase by the end of June and make a mixed use application in 2017.

County Hall East – Demolition work is ongoing on the site in Bythesea Road.

7.2 Housing – The following major sites are under development with houses for sale or coming forward with proposals for development.

Southview Park wainhomes.net/developments/Southview+Park+-+Trowbridge/ Wain Homes' Application for the area of the Urban Extension north of Drynham Lane is going to appeal.

Castle Mead persimmonhomes.com/castle-mead-2206 Application (16/03420/FUL) for eastern extension is being considered, for a further 272 new homes up to the edge of Green Lane Woods. <http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,862496>

The Pastures abbeynewhomes.co.uk/PASTURES%20Trowbridge/home.html

Ashton Road East of the Pastures (in Steeple Ashton Parish) Taylor Wimpey have made an application <http://unidoc.wiltshire.gov.uk/UniDoc/Document/Search/DSA,863509> for 250 homes.

Baron's Park, Green Lane greensquarehomes.com/baronspark/index.htm

Ashton Park Mainly in West Ashton and North Bradley Parishes, an outline application 15/04736/OUT for 2,500 houses, employment, 2x local centres, 2x primary schools, secondary school, ecological visitor facility, open space and A350 West Ashton & Yarnbrook improvement is being assessed. The Town Council responded with issues relating to cycle and pedestrian routes.

Hilpertown Gap Framptons undertook a public exhibition at Fieldways on 16th February relating to a 210 house application submitted for land in the west of the Gap accessed off Elizabeth Way.

Former District Council Offices, Bradley Road – now for sale.

www.rightmove.co.uk/property-for-sale/property-52305502.html;jsessionid=F5B960418BC80FD348A95015BB92576A

Charterhouse – McCarthy Stone have applied for the redevelopment of the site.

7.3 Wiltshire Local Development Framework

7.3.1 Housing Site Allocations Plan – The process will recommence and include a full public consultation by Wiltshire Council in 2016.

7.4 White Horse Business Park – A Prior Approval application to convert The Pavillions to residential was made to Wiltshire Council resulting in an Article 4 Direction being issued which necessitates a full planning application, subject to Secretary of State decision.

8. TROWBRIDGE PARTNERSHIPS

8.1 Transforming Trowbridge – www.transformingtrowbridge.co.uk/ A full report is provided to the committee separately. The Town Council is the accountable body for TT.

8.2 Trowbridge County Town Initiative – Formally agreed winding-up on Wednesday 20th April and distributed remaining funds to Transforming Trowbridge and Trowbridge In Bloom.

8.3 Trowbridge Town Team – The Initiative was involved in discussions to establish a weekly outdoor market in Fore Street, but decided that a different structure was required and the Town Team was established to bid for the government’s Portas Pilot funding. They received a grant which allowed the market to be established as well as a number of other projects. After the first two years of operation the market was reviewed and it was agreed that the whole market should be run by Wiltshire Council. The Town Team has continued to operate the Teenage Market and has £180.14 left in its account which is managed by the town council acting as accountable body.

	<i>Income</i>	<i>Expenditure</i>
2012-13	£10841.79	£9045.45
2013-14	£2600.00	£3200.99
2014-15	£4750.00	£4267.78
2015-16	£0.00	£1497.43
Balance		£180.14

8.4 Trowbridge Community Area Future (TCAF) <http://tcafuture.wordpress.com/> Lindsey Millen and Julie Baptista are the TCAF officers. They are now working closely with partners to address priorities identified in the Joint Strategic Assessment and in particular in localities in the 10% (Studley Green) and 20% (Seymour/Adcroft and Longfield) most deprived communities nationally. The Town Council’s grant will be released to TCAF this year. TCAF has recently gained charitable status to allow it to apply for grants from a range of other funders.

8.5 BA14 Culture – The cultural coordinating group continues to meet with representation from Trowbridge Museum.

8.6 Chamber of Commerce – Emma Roberts has resigned as President of the Trowbridge Chamber, Colin Kay is Chairman of the Executive.

8.7 Trowbridge Talking News – The TIC provides a drop off point for their services. They now also have a website: www.trowbridgetalkingnews.org.uk

8.8 ‘The Old Cottages’, Newtown – The Town Council submitted a planning application on behalf of Newtown Resident’s Association for the conversion and extension of the Old Cottages, Newtown in order to obtain a reduction in the planning fees. The application has been approved.

9. CIVIC & DEMOCRATIC ACTIVITIES

9.1 Council Meeting Dates. Council and committee meetings for the next few months are:

Tuesday 28 th June	Full Council Extra (Accounts) & Policy & Resources (Grants)
Tuesday 5 th July	NO MEETING
Tuesday 12 th July	Town Development
Tuesday 19 th July	Full Council
Tuesday 26 th July	NO MEETING
Tuesday 2 nd August	Town Development
Tuesday 9 th August	NO MEETING
Tuesday 16 th August	NO MEETING
Tuesday 23 rd August	Town Development
Tuesday 30 th August	Direct Services
Tuesday 6 th September	Policy & Resources

9.2 Elections – To fill vacancies for Wiltshire Council and the Town Council in Trowbridge Grove Ward will be held on Thursday 14th July 2016. Notices have been put up in the ward.

9.3 Dates for your 2016 diary:

Active Play Festival – Saturday 16th July

Trowbridge Civic Service – Sunday 17th July

Carnival Country Fayre – Saturday 10th September 2016 (Town Council stand)

Trowbridge In Bloom Awards evening - Thursday 22nd September subject to date of SWIB Awards Remembrance Sunday – 13th November 2016 – musical arrangements are in place for this event following the demise of the Wiltshire Youth Marching Band who had been booked for this event.

Christmas Lights Switch-on – Saturday 26th November at 6pm

9.3 Twinning

9.3.1 Leer/Germany – The Mayor will make an official visit to Leer for the Gallimarkt 11-15th October. A coach trip has been organised for members of the Twinning Association. Two representatives from Dorothy House will join to further their link with Hospiz Leer, where they will be hosted. Councillor Brice, Trevor Heeks and Doug Ross will take the English Pub to the Ostfriesland Show for 5 days in September, and join the coach trip for the Gallimarkt celebrations.

9.3.2 Charenton/France – the Mayor hosted a successful Reception at the Civic Centre on Friday 6th May to celebrate 20 years of Trowbridge/French twinning, enjoyed by 21 visitors from France, including 2 councillors. Monsieur Herve Gicquel has been recently elected as the new Mayor of Charenton, following the resignation of Monsieur Bretillon.

Lance Allan, Town Clerk
Trowbridge Town Council,
The Civic Centre,
St Stephen's Place,
TROWBRIDGE,
Wilts,
BA14 8AH

01225 765072
info@trowbridge.gov.uk
[@Trowbridgegov](#)
[#DiscoverTROWBRIDGE](#)
www.trowbridge.gov.uk
www.trowbridgecivic.co.uk
www.trowbridgemuseum.co.uk



Calendar of Events, June to December 2016

For further details, please click on links where applicable, or visit www.trowbridge.gov.uk

JULY

1 (until 29 October)	‘Re-Imagined’: Paintings by Patrick Hallissey	Museum
4, 6, 11, 13, 18, 20, 25, 27	Zumba Fitness & Shapes Slimming	Civic Centre
4, 11, 18, 25	Ginger Jive	Civic Centre
6, 13, 20, 27	Weekly Street Market	Fore Street
9	Alzheimer’s Support Fun Day	Trowbridge Park
9	Sci-Fi Southwest 2	Civic Centre
15	Summer Dreaming	Civic Centre
16	Active Trowbridge Play Day	Trowbridge Park
17	Mayor’s Civic Service	St. James’ Church
20	Blood Donor Sessions	Civic Centre
23	The Bon Jovi Experience	Civic Centre
25-28	Summer At The Civic	Civic Centre
25 until August 26*	Active Trowbridge Fun Days	Venue TBC
25 until August 26*	Active Trowbridge Soccer School	Venue TBC
29/30	Active Trowbridge Sports Roadshow	Trowbridge Park
30	Pro-Evo Wrestling	Civic Centre

* Monday to Friday only

AUGUST

1-4, 8-10, 15, 16, 22-25	Summer At The Civic	Civic Centre
1, 8, 15, 22, 29	Ginger Jive	Civic Centre
1, 3, 8, 10, 15, 17, 22, 24, 31	Zumba Fitness & Shapes Slimming	Civic Centre
5/6, 12/13, 19/20, 26/27	Active Trowbridge Sports Roadshow	Trowbridge Park
6	The Country Superstars Experience	Civic Centre
11, 17	Blood Donor Sessions	Civic Centre
21	Carnival Soap Box Derby	Castle Street

SEPTEMBER

3	Medieval Market	Fore Street
4	Wiltshire Weddings	Civic Centre
5, 12, 19, 26	Ginger Jive	Civic Centre
5, 7, 12, 14, 19, 21, 26, 28	Zumba Fitness & Shapes Slimming	Civic Centre
10	Carnival Country Fare and Boot Sale	Trowbridge Park
13, 27	Blood Donor Sessions	Civic Centre
16	Henry de Bohun Conference	Civic Centre
19	Carnival Quiz	Polish Club
23	‘Hell’s Bells’ AC/DC Tribute	Civic Centre

OCTOBER

Local Youth Network Management Group Record

Trowbridge and Wider Area

Area	Trowbridge				
Date	20/06/2016	Times	6pm-8:30pm	Venue	Civic Centre, Trowbridge
Present	<p>Sarah Holland – Community Youth Officer Mary Cullen – Community Engagement Manager Hayleigh Bell – Leisure Manager – Town Council Tom Llewellyn – Engagement Officer - Selwood Housing Leanne Plank – Active Young Person</p>				
Apologies	<p>Matthew Till – Police Simon Partington – Police Carrie Creamer – WYAP Tracey Sullivan – Arts Director Ellena Pullen – Youth Chair Lance Allan – Town Clerk – Acting support for Youth Chair Lindsey Millen – TCAF Cllr Dennis Drewett – Area Board representative Alf Moreton – North Bradley Councillor Maisy Humphries – Youth Chair</p>				
Agenda Items					
1	Welcome and Apologies				
2	Changes in Wiltshire Council – End of the CYO position / Handover				
3	Agreed Group Record of last Meeting				
4	Grants Awards				
5	Recommendations				

Minutes	
1	<p><u>Welcome and Apologies</u></p> <p>Welcome to the meeting with the inclusion of two new members for the LYN MG Group these are - Tom Llewellyn – Engagement Officer - Selwood Housing – maternity cover for the next 6 months and Leanne Plank – Active Young Person who will be supporting Maisy Humphries in chairing the meetings in the future and took this meeting forward with support from the Community Youth Officer. It was a small turn out for this meeting, however all bids were circulated to the LYN MG Group one week before the meeting for views, comments and scoring was completed by two of the LYN MG Group and completed and returned prior to this meeting. These scores and results were included in the meeting recommendations. They were from Carrie Creamer – WYAP and Lance Allen – Town Clerk.</p> <p>Apologies were sent by the majority of the LYN MG Group who were unable to attend this meeting.</p> <p>For record a receipt from Alf Moreton was received to state that he has retired from sitting on the LYN MG Group as the representative for North Bradley. The LYN MG Group would like at this time to say a big thank you to Alf for all his hard work and support he has given to this group with his valuable opinions in helping to support the community led model work in Trowbridge and supporting positive activities to happen in this community area.</p>
2	<p><u>Changes in Wiltshire Council – End of the CYO position / Handover</u></p> <p>The majority of the LYN MG Group are aware that the position of the Community Youth Officers in Wiltshire are changing and these posts are being deleted. The current CYO post in Trowbridge will be leaving their post on the 28th July 2016. The handover to the new Locality Youth Facilitator will commence in Trowbridge from the 18th July. At present they are still organising the take-over of Melksham and Bradford-on-Avon and are unsure of the dynamics of this new role in this community area.</p> <p>LYN MG Group would have liked to have met them at this meeting, however with little information to have been given on how this will affect this community area and the vast amount of bids to look at for this meeting, the CYO has arranged a separate meeting on the 19th July with them and the LYN MG Group to discuss the processes and procedures following the change over from the current system. This meeting will provide minutes for the next Trowbridge Area Board to help show the concerns and challenges with the new structure and how the LYN MG Group will work with the new position to support the Community Led model and help to continue to provide positive activities for young people.</p>
3	<p><u>Agreed Group Record of last Meeting</u></p> <p>Agenda and minutes were documented in the last Trowbridge Area Board meeting and no LYN Members contested the published comments, therefore all were agreed as a true record of the events.</p>
4	<p><u>Grants Awards</u></p> <p>There were several grants that needed to be looked at during this meeting. The current CYO is aware that due to the changes in the structure they did not wish to handover any unfinished funding grants and therefore wished for all funding grants to be finalised to ensure the new post could start with a fresh start to their new role with the new procedures being implemented from the start. At this meeting a decision needed to be made on 5 bids, two were new bids, two were previously deferred bids requesting additional information and one was awaiting authorisation under delegate's authority from the CYO due to technical issues with the system at the last Area board which the</p>

	CYO was unable to attend due to illness.
5. Recommendations to Area Board	
1	<p><u>Wiltshire Music Centre</u></p> <p>At this meeting the CYO stated that she had actioned the “delegate authority” for this bid to be paid however without being at the meeting was not sure what was agreed. The CYO had been asked for additional information which had been provided however, there had been no movement and the organisation was in need of the funding grant for the project to go ahead. MC informed her that this bid was agreed at the last Area Board and would look into this and then contact the CYO to arrange for payment to be made as soon as possible to ensure the positive activities go ahead for these activities. This grant had already been recommended by the LYN MG Group at the previous meeting and it was only due to technical issues with the grant system that stopped this grant being agreed at the last Area Board as it was not in the public domain for the required period. The CYO did send out copies of the bid to the previous chair and members of the Trowbridge Area Board.</p>
2	<p><u>Youth Adventure Trust</u></p> <p>This funding bid meets the criteria and aims to support dis-advantaged young people in the Trowbridge and other Wiltshire communities, which they have also applied for funding to support. The project aims to support young people to raise their self-esteem, confidence and increasing young people’s aspirations for their futures. The project shows it is aimed at young people’s needs and represents good value for money with the inclusion of match funding. The Trowbridge LYN MG Group would like to recommend this funding grant be put forward as a worthwhile project to be funding by the Trowbridge Area Board.</p>
3	<p><u>Trowbridge Islamic Trust</u></p> <p>This funding bid was initially looked at by the LYN MG Group in February, where it had some concerns over the placement of the Archery Club and the ensuring the correct qualifications were in place for this activity to be run safely. The Trowbridge Area recommended a full plan of the space for this activity and a risk assessment to be produced. Due to circumstances with this organisation and workloads the organisation have chosen to withdraw this funding application as they do not feel they have the capacity to support this venture at present. There are possibilities to support this opportunity with the young people with the Trowbridge Archery Club in the future and this is could be a way forward for these young people to engage with this positive activity. The organisation has not suggested they will be re-applying for funding for this project at present.</p> <p>This information has been given as a matter of record as the person taking over the monitoring of the bids is changing from the 28th July 2016 and this gives an account of previous funding bids that have been rejected, deferred or withdrawn.</p> <p>This document is to show the grant process and reasons for funding not to have been given or voted on by the Trowbridge Area Board.</p>
4	<p><u>Swindon American Football Team</u></p> <p>This funding bid has been withdrawn from the process by the applicant as they are now not able to deliver the activities at this moment in time due to their own work</p>

	<p>commitments. The LYN MG Group did assess the bid in April and felt there were some concerns with the current application which needed to be resolved before this could be put forward to the Trowbridge Area Board. The organisation is aware of these concerns and is planning on re-submitting the planned activities at a later stage with the concerns addressed in a new bid. They hope to re-submit in 2017. A full list of the concerns from the Lyn MG Group is documented in this document.</p>
<p>5</p>	<p><u>5x5x5=Creativity</u></p> <p>The LYN MG Group did like this bid however they had some concerns about this bid and have wished for this bid to be deferred, however upon contacting the organisation they are unable to wait until the next round of funding bids as the planned activity is due to commence in September and without funding they are unable to start the process of planning and implementation of this project. The below questions are the issues the LYN MG Group have with this bid. This included the level of involvement with young people, needs of young people and the breakdown of the funding costs. Questions posed by the LYN to be met by the organisation are listed below:</p> <ol style="list-style-type: none"> 1) How have they consulted young people in the production of this project? Is this something that young people have requested and wish to be involved in? 2) Which schools or other organisations have been involved in the production of this project? Who will be involved? How have these organisations been selected? 3) Has there been any communication with WYAP or the Town Centre (Tracy Sullivan- Arts director) in the creation and consultation of this project? 4) Please give a reason for the Artist costs – further breakdown as these costs seem extremely high. 5) The costs of framing the pictures – these costs seem high? Is this a wish from the young people involved to have them framed? 6) What is the time frame of the project? Further breakdown of the actual process would be useful. What is planned for the exhibition after the project? The cost of the framing is high, depending on what is planned with this after the projects end? <p>All the LYN MG Group will have copies of the replies from the organisation and a recommendation will be given at the Trowbridge Area Board on the 14th July 2016, with all the relevant questions above answered by the organisation. If these are not answered enough to meet the needs of the LYN MG Group and a majority still wish for this to be referred then this will be the recommendation at the Area Board. The organisation will have to then make a decision on whether to withdraw from the funding bid based on this information. The activities and implementation for this project is to start from September 2016, therefore the organisation are unable to wait until the next Trowbridge Area Board to see whether they will be supported with the grant funding for this project to go ahead.</p>
<p>6</p>	<p><u>Wiltshire Islamic Cultural Centre</u></p> <p>The LYN MG Group all feel that this project could lead to some positive activities for young people in the Trowbridge Community Area. The organisation has updated the activities to meet with the needs of the age range for this funding grant. The costs for the bid have increased since the panel met, however the new activities will meet the needs better and provide better positive activities for the intended age range. LYN MG Group has been send the new activities and costs and will have a final view on these costs by the 14th July 2016.</p> <p>The panel would however like to ensure that the organisations shows that it is inclusive to all young people, with documented promotion of the activities to outside their own</p>

	cultural group to support the intercultural element of this project. The organisation also needs to understand that the funding is only available to young people aged 13-19 years old and anyone outside this age range cannot be financed by this grant funding.		
Actions			
1	MC to make the relevant contacts to look into the Wiltshire Music Centre funding bid and to get this actioned based on the agreement at the May Area Board which the CYO was unable to attend.		
2	Bids for the Wiltshire Islamic Trust and Swindon American Football Team have both chosen to withdraw from the process of the funding system, due to the changes in the structures the CYO wishes to document the processes that had been put in place to keep a record of these bids and to help to show transparency in the transition of roles. A full bid recommendation will be completed for these bids to be entered into the agenda at the Trowbridge Area Board however they will simply be mentioned that they have been withdrawn by the applicant due to their personal circumstances at this time and will hopefully be able to re-submit at a later date.		
3	Wiltshire Islamic Cultural Centre – All members of the LYN MG have been sent the information and the new bid with the change of activities and the rise in the funding grant as a result. All members have the ability to make comment on the increase and the activities. Full recommendation will be given on the Trowbridge Area Board on the 14 th July.		
4	CYO to invite all LYN MG groups members and the new role to an introduction meeting on the 19 th July 2016 at the Civic Centre in Trowbridge.		
Date of Next meeting: 22nd August 2016		Meeting at Pitman Room- Civic Centre, Trowbridge	
Notes Taken By:	Sarah Holland	Position:	Community Youth Officer

This page is intentionally left blank

Wiltshire Council

Trowbridge Area Board

14 July 2016

The Activities and Progress for the Trowbridge Community Area Youth Provisions

Introduction

1. The Community Youth Officer (CYO) for Trowbridge came into post on the 2nd February 2015 to help support the local community to embed the community led model in Trowbridge. Since the closure of the Youth Service in Wiltshire in October 2014, there was little youth work, outside of uniform groups being conducted in this area to ensure that the needs of young people were being addressed and it was the CYO job to ensure that the needs of young people in Trowbridge were being met. The CYO conducted a basis needs assessment based on the findings that has been collated at that time using the relevant Joint Strategic Assessment for Trowbridge to help build a picture of the areas that were most in need of support and the areas that needed to be increased to build a better community for young people in Trowbridge and the surrounding areas.
2. The CYO has over the last year build some good relationship in Trowbridge with over 35 different organisations working with the young people who live and are educated in the Trowbridge community which has helped to build a better picture of the needs of these young people. From the needs assessment the finding show that in all activities for leisure pursuits and entertainment there is a need. No element has been totally met for these young people so further work needs to be done in Trowbridge to ensure it helps to meet the need for this cohort of young people and help to grow Trowbridge into providing positive activities for them.

Progress

3. During the last 17 months the CYO has supported 18 organisations apply for funding grants to the Trowbridge Area Board and of these 12 bids have been funded with 3 waiting for final decisions at the Trowbridge Area Board on the 14th July 2016.
4. The range of activities have been well documented that once these activities start to be implemented into the community area the needs of young people will hopefully start to be met however, this takes time.
5. With the grant funding there will be several summer programmes happening from a youth focused element to the Olympics event on the 16th July in Trowbridge Park and from the 22nd August there will be a Pop up Café providing activities, advice and support to young people. Giving them someone to mix with friends in a friendly youth ran provision.
6. New clubs that have opened due to the youth grant funding are with the Harmonics Glee Club, providing a relaxed environment for young people to enjoy singing together as a group and build new friendships helping to build on self-esteem, confidence and increase their personal aspiration.
7. To find out the needs of young people in the Studley area, the CYO with the support of Selwood housing helped to set up a consultation youth group in January 2016, this was a massive success with over 28 young people attend. This pilot ran for 8 weeks originally to get an understanding of the needs in Studley and has been well received and supported by

the young people. This provision is at present still supported by the CYO as the young people enjoy this provision and plans are in place for this provision to be taken over within the Community.

8. In September there will be the opening of another youth club with the Moroccan Association, providing a chilled out space for all young people to enjoy a youth club environment to learn new activities and build better relations in the community they live.
9. Funding has been put in place to support the existing skate Park with the Opline consultation group to have the skate park re-skimmed and a “JamFest” planned for early next year. The consultation group wish to support the local community to help raise funds to have the skate park re-designed to provide better facilities to the novice skaters to help increase this positive activity to all young people. Plans are already under way to get signs and new bins put in the skate park to help raise this provision in the local community. The Opline group have been a valuable access to the CYO over the months and will be attending some team building activities to support them in building a more diverse group for the future planning of the skate park.
10. The LYN MG Group have also support the LGBT community in producing a film to help and support young people be able to embrace their own identity without re-course from society. This should be a very powerful tool to help support this group and once completed will be an educational tool which can be used in schools and other youth settings.
11. Trowbridge Young Carers have been supported in providing funding to start a group in the Trowbridge area which was greatly needed and gives these young people the space to be young without the fear or concerns of their loved ones on them; this is a much needed provision and has been running for several months now. The funding is in place for 1 year.
12. Two other yearlong projects have started in the last few months; one is the Go Fish project, which is to support young people in the world of work, helping to raise their own personal aspirations and development into understanding business. The other is a street football activity, which travels around the Trowbridge community building small football teams with the final outcomes to all come together once a month to play football against each other in a fun environment, helping to build relationships in the local community by using football as their tool of engagement.
13. The CYO has also been involved in making 4 recommendations direct to the LYN MG Group and the Trowbridge Area Board, with the level of work the CYO has implemented during this time there was a valid recommendation to the LYN MG Group for them:
 - i) to fund two youth workers to support the Studley Youth Consultation group and help them apply for funding for additional activities to the wider Studley community
 - ii) to support the Opline group with the development and Jamfest at the skate park
 - iii) to help start a youth club in Seymour or support any existing provisions in place
 - iv) to support the Newtown residents set up the Youth Café in the old cobblers building.

Planning permission and architects drawings have already been submitted to planning and the residents are now in the process of securing funding for the provision with the Youth workers support. The Youth workers will also be supporting Friends of Trowbridge Park help set up the planned Youth Shelter which has been well supported by young people over the last 14 months with various consultation processed supported by this organisation and the CYO. The final piece of work for these youth workers will be to establish a street based youth provision ensuring that all areas of Trowbridge can have some provision in their local

area and help to gain a better understanding of the needs of young people and strive to incorporate these needs with new opportunities and activities. The posts are only 16 hours, with admin time and session planning and the other post is 12 hours. These posts will have a lot to do in a small space of time. The main worker has been secured and accepted the role. This will be starting on the 12th September 2016.

14. Other areas that were identified by the CYO were the level of training in Youth work for volunteers. A small amount of funding was given to the CYO to support equipment and resources for volunteers to engage with youth work values. So far 12 volunteers have been trained in the introduction to youth work and of these five are now committed to volunteering regularly at youth provisions in Wiltshire. Three were already volunteers however, wanted a greater understanding of youth work values and have gained a lot from the experience. The new youth work post will plan to continue training volunteers or staff working with young people to increase their level of understanding and interaction.
15. The CYO felt that as there had not been any large event for young people in Trowbridge since the new community led model had been introduced an activity for them in Trowbridge Park would be a valid recommendation to the LYN MG Group, in all the needs assessment carried out by the CYO, the young people wished for a Ice rink, as this would be outside the funding stream, space and ability the CYO secured funding for a mobile rink to come to Trowbridge in January, this was a huge success with over 500 young people and families attending. The young people felt this was a great idea to have something in the winter months especially after Christmas and there are plans underway to provide some follow up event in January 2017. At present the young people like the idea of a dance night for young people or an outdoor cinema screening.

Future Plans

16. Due to changes in Wiltshire Council the CYO is leaving the Trowbridge Community Area on the 8th August 2016; however their last day is the 28th July as they have planned holiday from this date until the end of their contracted hours. The position has been deleted due to cut backs in services. The CYO would like to acknowledge the enjoyment they have had in taking on this role and as thoroughly enjoying working in the Trowbridge Community Area and meeting all the people that has supported them in achieving some of the desired results to engage with young people and provide positive activities for young people over the last 17 months, with future activities still planned to occur over the coming months.
17. The new post taking over from the CYO will be a Locality Youth Facilitator (LYF) and they will have three areas to cover under this new role. The LYF for Trowbridge will cover Bradford on Avon and Melksham, and support the local Youth Networks and Areas Boards with the Youth they have already started this role in these two areas and are getting to grips with making sure they understand the needs of young people.
18. As the CYO does not finish until the 28th July the handover period will commence on the 18th and a full LYN MG Meeting will be held on the 19th July with the new person meeting with the various organisations involved in the current structure. The LYF will be able to update the Trowbridge Area Board in September on how the role will meet the needs of the Trowbridge community and ensure that positive activities and provision will still be able to increase within the community area at this time.

**Sarah Holland, Child Youth Officer
6 July 2016**

This page is intentionally left blank

Trowbridge Area Board

Budget allocations 2016/2017

Area Board	Capital				Revenue					Total Area Board budget
	Discretionary Capital	Roll forward Capital	CATG funding Capital	CATG Roll forward Capital	Health and wellbeing Revenue	Older Peoples' Champion Revenue	Public toilets	Youth Revenue	LHF roll forward Revenue	
TROWBRIDGE	£79,880	£9,850	£15,350	£19,150	£6,700	£1,000	£1,000	£35,700	£13,190	£181,820

Note: CATG Roll Forward includes projects approved but not yet delivered.

This page is intentionally left blank



A Health and Wellbeing Group for our community area

Mary Cullen, Trowbridge Community
Engagement Manager



Context

Care Act 2014

- Places wellbeing at its heart
- Shift from providing services to meeting needs
- Importance of using existing strengths and assets of a community
- Duties for local authorities ensure that ***everyone has access to*** information about their local care and systems
- General duty to prevent, reduce and delay needs arising ***across a community***



Role of HWB Group

- Be the local health and wellbeing forum to facilitate co-ordination of local services
- Represent views of the older and vulnerable people and their carers to the area board
- Work with Commissioners to develop services to meet needs
- Tackle social isolation and ensure inclusion
- Make best use of existing community capacity
- Promote community resilience



Role of HWB Group

- To review activities for people living in the local area and design and deliver new services to meet local need
- To develop a written overview of needs, priorities and desired outcomes for the local area
- To make recommendations to the area board for how the allocated budget should be spent
- To monitor and report on effectiveness of existing services



Opportunities with HWB Group

- Working together to tackle common issues across a community area e.g. recruitment and support of volunteers
- Direct feed into area board and opportunity to escalate issues
- Opportunity to join forces in bid writing/securing funding
- Benefitting from wide range of expertise of members
- Acting as a reference group for Healthwatch on Your Care, Your Support and other initiatives



Opportunities with HWB Group

- Potential to increase community involvement and engagement
- Mapping and making best use of local assets
- Sharing good practice
- Promoting each others services and initiatives e.g. safe places, ICE cards
- Sharing resources e.g. buildings for day activities



Membership HWB groups

- Membership should be decided by each Area Board.
- To include - Community Engagement Manager, the Older Peoples' Champion, Area Board rep, Parish Councillors, CCG Care Coordinators, Healthwatch rep, representatives from the Voluntary Sector and community.



HWB possible themes

- Dementia Friendly Trowbridge
- Safe Places
- Men's Shed
- Carers' support
- BAME support
- Care directory
- Recruiting and supporting volunteers
- Others?



Health and Well Being Groups Funding

- Funding previously used to commission the Good Neighbours Service will be devolved (ring fenced) to area boards to support local initiatives identified by the HWB group £6,700
- HWB group will meet quarterly and report to the area board on activities, priorities for funding and emerging issues
- Recruiting OP/Carer's Champion, £1,000 budget for expenses

This page is intentionally left blank

Notes of the Health and Wellbeing Group Scoping Meeting held on 7th June 2016 at Trowbridge Town Hall

Present

Mary Cullen (WC, CEM), Kevin Gaskin (Healthwatch Wiltshire), Farzana Saker (West Wilts Multi-Faith Forum), Julia Latham (Selwood Housing), Polly Andrews (Churches Together), Hayley Mitchell (The Creation Station) Ingrid Gammage (West Wilts Community Club), Catrinel Wright (GP, CCG rep) Claire Thomas (Alzheimers Support), Peter Twigg (WC Adult Social Care), Mary Reed (WCIL), Alan Docherty (Carers Support), Maryrose Mantle (Trowbridge Town Council),

Apologies

Cllr John Knight, PC Mark Hough

1. Welcome and introductions

Mary Cullen welcomed everyone and thanked them for attending the meeting to explore the setting up of a Health and Wellbeing Group for the Trowbridge Community Area.

Introductions were made around the room.

2. Carers Support

In recognition of Carers Week, Alan Docherty from Carers Support was invited to give a short presentation about the service and key issues facing carers. Census figures show there are around 11,000 carers in Wiltshire with around 1200 living in Trowbridge. Caring can bring many rewards; however there are also pressures which can include physical and mental strain, social isolation and missed career opportunities. Carers Support provide a range of services to carers including one to one and group support, carers' assessments and time out opportunities.

Alan Docherty was thanked for his presentation. Questions included at what stage someone can ask for support, it was noted that support can be asked for at any stage.

It was also acknowledged that numbers of carers were likely to be underreported, and that this may be particularly the case in relation to BAME communities.

3. Role of HWB Group and Terms of Reference

Mary Cullen gave a presentation on the introduction of Health and Wellbeing Groups across Wiltshire. Health and Wellbeing Groups will be sub committees of area boards and will be a local forum for the co-ordination of services and activities that support older and vulnerable people and their carers in each area. Health and Wellbeing Groups will have a role in identifying needs and issues and supporting the development of new services as appropriate. Health and Wellbeing Groups will represent the views and needs of older people to the area board and make recommendations for use of available area board resources. Membership will be drawn from town and parish councils, voluntary and community groups and health and social care representatives. Health and Wellbeing Groups will meet quarterly and report to the area board. An older persons/carers' champion will be recruited to support this activity.

The benefits of involvement in Health and Wellbeing Groups were also set out including the opportunity to work together collaboratively on shared agendas, to share knowledge skills and experience and to promote each other's services and to work on joint objectives.

Members were positive about the idea of the Health and Wellbeing Group however, emphasised the importance of not just focussing on needs but focussing on assets; the resources, the facilities, the knowledge, skills and opportunities that already exist in communities and how to best harness these.

It was noted re 'Your Care Your Support' that this could be more person focussed rather than trying to fit individuals into services. Community engagement was seen to be key and working with individuals in a person centred way to support them to retain independence and achieve good quality of life. Community connecting, asset mapping and recruiting volunteers working across services e.g. the idea of Wiltshire Friends were all suggested.

Members felt that the Health and Wellbeing Group should be a 'doing' group rather than just a group making recommendations to the area board.

Mrs Saker noted that engagement particularly with BAME communities around Health and Wellbeing had been limited and that this afforded a good opportunity to do more in this regard.

4. Role of Healthwatch Wiltshire

Kevin Gaskin outlined the role of Healthwatch Wiltshire in relation to Health and Wellbeing groups.

Healthwatch will sit on and support all Health and Wellbeing Groups acting in an as required and advisory role. Healthwatch will provide support to appointed Community Area Champions and can provide information, advice or contacts to groups to assist their work. In particular Healthwatch are working with Wiltshire Council in developing

and maintaining the Your care Your Support website which as well as an Information Portal also contains a Service Directory which is a searchable facility to be to post contact information for groups, organisations and services across Wiltshire that meet a health and social care need. Healthwatch are keen to work with Health and Wellbeing Groups to produce comprehensive guides to what's available in their local areas.

5. Needs and priorities across Trowbridge community area

Members were asked to discuss and identify key priorities for the group moving forward drawing on their knowledge and experience of the area.

Key issues identified included

- Need to engage with Older People in Trowbridge, previous work carried out had significant limitations.
- Transport
- Weekend opportunities
- IT skills and access to things like 'Your Care, Your support', idea of pop up info shop
- Mapping what already happens in community centres
- Risk and attitude to risk needs to be explored as this prevents many innovative approaches taking off
- HWB needs good knowledge and information to be able to deal with issues such as Domestic Violence in BAME communities.

6. Next Steps

Mary Cullen outlined the next steps which were to

- Identify who else needed to be on the group, Age UK and Link scheme were suggested.
- Identify a Chairperson, members were asked to think about volunteering for this role
- Appoint an older person's Champion. Members will promote the opportunity.
- Administration, it was agreed that a recommendation could be made to the area board for admin support including minute taking and co-ordination of meetings unless a volunteer could be found for this.
- Agree a topic for the group to start work on. It was agreed that Dementia Friendly Trowbridge would be a starting piece of work, linked to Transport and the Safer Places Initiative. To discuss further with Alzheimers Support.
- Discuss with Wiltshire CIL their 'making people welcome' initiative and how that might be supported by the Group.

7. Date of next meeting

Proposed 25th August 2016, 10.00am (for September Area Board).

This page is intentionally left blank

Report to	Trowbridge Area Board
Date of Meeting	14/07/2016
Title of Report	Community Area Grant funding

Area Board Budget Statement

	Area Board Grants Budget	H&WB Fund	LYN Fund	CATG
Opening balance 2016/17	£89,728.60 Incl. £9850.00 Carry Forward.	£6,700.00	£48,890.00	£15,354 plus £650 carry forward £16,004.00
Grant Applications at July ABM	£15,813.26	£0.00		£8,100.00
Remaining balance.	£59,399.34	£6,526.08		£7,904.00

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: The Willows Preschool (Cllr Led Project) Project Title: New Playground for The Willows Preschool View full application	£9838.80
Applicant: Trowbridge Wanderers Football Club Project Title: Trowbridge Wanderers Football Equipment View full application	£1000.00
Applicant: North Bradley Peace Memorial Trust Project Title: North Bradley Peace Memorial Village Hall -New Heating System View full application	£4974.46

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
1913 – Cllr Led Project	The Willows Preschool	New Playground for The Willows Preschool	£9838.80
<p>Project Description: To revamp and improve the outdoor playground for The Willows Preschool to enhance learning experiences for the children that attend the preschool. This project is being supported by Cllr Horace Prickett.</p> <p>Input from Community Engagement Manager: The Willows Pre-School is a not for profit organisation and a member of the National Pre- School Learning Alliance. This is a member led project brought forward by Cllr Horace Prickett. The application is for Capital items including play equipment, storage and shelter to improve outdoor play opportunities at the pre-school, to support the physical, social and intellectual development of young children. It will also support the achievement of key learning outcomes for this age group.</p> <p>The total project cost is £25,042.80, quotations have been provided. £9838.80 has been raised to date and a fundraising plan is in place to raise a further £5365.20. This leaves a shortfall of £9838.80 which is the amount applied for to the area board.</p>			
<p>Proposal That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
1967	Trowbridge Wanderers Football Club	Trowbridge Wanderers Football Equipment	£1000.00
<p>Project Description: Trowbridge wanderers has over 350 registered players from the local community. Our football club due to demand from the local community would like to add an additional age group and we require some basic kit to start this team up. We are asking for fund to buy Cones balls bibs and medical kits for the new season which starts in August.</p> <p>Input from Community Engagement Manager: The application for £1,000 meets the area boards Community Grants criteria, the applicant is a not- for- profit organisation, the application is for capital items to provide additional equipment to launch a under 8's team, a quotation has been provided and match funding is not a requirement for projects up to and including £1,000. The application links to the JSA for our area in relation to tackling child poverty and childhood obesity as well as supporting and enhancing the offer in relation to provision of positive activities in one of our recognised areas of deprivation. Trowbridge Wanderers FC is an affiliated member of the Football Association and has child protection policies and procedures, equal opportunity</p>			

and anti-discrimination policies and codes of conduct in place.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
1997	North Bradley Peace Memorial Trust	North Bradley Peace Memorial Village Hall -New Heating System	£4974.46

Project Description:

Because the present heating system is forever breaking down and is not sufficient in very cold weather the Village Hall needs to install a new system. We have received three quotes two for installing electric heating and another for a wet system which are both a similar price.

Input from Community Engagement Manager:

The application meets the community grants criteria, the applicant is a not for profit organisation, this is a capital project, match funding is in place and quotations for the works have been provided. The project is to install a central heating system in North Bradley Peace Memorial Hall, making the facility useable in the winter months, helping the hall retain it's current users and attract new ones. The application links to the JSA for our community area, supporting provision of good quality community facilities and enabling communities to come together. The total project cost is £14,227.20, match funding of £9,239.97 is available leaving a shortfall of £4,974.46 which is the amount applied for to the area board.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Mary Cullen
Community Engagement Manager
01225 718608
mary.cullen@wiltshire.gov.uk

Grant Applications for Trowbridge on 14/07/2016

ID	Grant Type	Project Title	Applicant	Amount Required
1913	Cllr Led Project	New Playground for The Willows Preschool	The Willows Preschool	£9838.80
1967	Community Area Grant	Trowbridge Wanderers Football Equipment	Trowbridge Wanderers Football Club	£1000.00
1997	Community Area Grant	North Bradley Peace Memorial Village Hall - New Heating System	North Bradley Peace Memorial Trust	£4974.46

ID	Grant Type	Project Title	Applicant	Amount Required
1913	Cllr Led Project	New Playground for The Willows Preschool	The Willows Preschool	£9838.80

Submitted: 27/04/2016 09:57:01

ID: 1913

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

New Playground for The Willows Preschool

6. Project summary:

To revamp and improve the outdoor playground for The Willows Preschool to enhance learning experiences for the children that attend the preschool. This project is being supported by Cllr Horace Prickett.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 0TA

9. Please tell us which theme(s) your project supports:

Children & Young People
Arts, crafts and culture
Countryside, environment and nature
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2016

Total Income:

£52430.01

Total Expenditure:

£56364.54

Surplus/Deficit for the year:

£-3934.53

Free reserves currently held:

(money not committed to other projects/operating costs)

£38407.45

Why can't you fund this project from your reserves:

We are using almost 10K from our reserves to fund this project already with the remaining money to be raised via grants fundraising.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£25042.80		
Total required from Area Board	£9838.80		
Expenditure £	Income	Tick if income	£
(Itemised	(Itemised	confirmed	

expenditure)		income)		
Waterwall Tank Pump	1350.00	Our reserves	yes	1350.00
Discovery Tables Bug City	594.00	0.00		0.00
Outdoor Canvas Shelter	1950.00	0.00		0.00
Sand Wall Sand Pitt	1650.00	0.00		0.00
Bespoke Storage Unit Wooden Lid	1765.00	Our reserves	yes	1765.00
Bespoke Wellie Box				
Red Monkey Bonded Mulch	560.00	0.00		0.00
Red Monkey Play Grass	4400.00	0.00		0.00
Natural Turf				
Sensory Path	1650.00	0.00		0.00
Replace decking on canopy area	4400.00	0.00		0.00
Installation Delivery VAT	6723.80	Our reserves	yes	6723.80
Total	£25042.8		Fundraising	£5365.20
				£15,204.00
11. Have you or do you intend to apply for a grant from another area board within this financial year?				
No				
12. If so, which Area Boards?				
Trowbridge				
13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?				
The new playground will firstly benefit the children that use The Willows Preschool and secondly the staff to support and work towards EYFS encouraging teaching through play which will allow the children to learn about their world in which they live. The current outdoor space is tried well used loved by staff and children it's only a small space and staff have carefully worked with the designers to ensure that the new design is both practical but innovative at the same time The new outside space will give The Willows Preschool a new area for the children to explore learn play and develop. This project is being supported by Cllr				

Horace Prickett. 2 quotes are available to review for this project.

14. How will you monitor this?

We will monitor this in house with staff children the contractors

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a one off project funds will be used completely.

16. Is there anything else you think we should know about the project?

This grant would go towards the total cost of the project which is 25k

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1967	Community Area Grant	Trowbridge Wanderers Football Equipment	Trowbridge Wanderers Football Club	£1000.00
------	----------------------	---	------------------------------------	----------

Submitted: 06/06/2016 13:55:43

ID: 1967

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Trowbridge Wanderers Football Equipment

6. Project summary:

Trowbridge wanderers has over 350 registered players from the local community. Our football club due to demand from the local community would like to add an additional age group and we require some basic kit to start this team up. We are asking for fund to buy Cones balls bibs and medical kits for the new season which starts in August.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

ba14 9gg

9. Please tell us which theme(s) your project supports:

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2016

Total Income:

£23603.33

Total Expenditure:

£32208.45

Surplus/Deficit for the year:

£-8605.12

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£1000.00		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Footballs	552.50	Trowbridge wanderers account	yes	2.32
Pitch Equipment	379.40			
medical kit	70.42			
Total	£1002.32			£2.32

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Trowbridge wanderers will open its doors to offer FA qualified coaching to an U8 team next year. We currently have over 350 registered players from ages 5-adult however Under 8 is currently missing. We have received many requests in the area for an U8 team as a well-established part of the Trowbridge community. The equipment we need to set this team up will allow this age group to set up and be offered to all. This grant will allow us to provide the right equipment to create a good environment for learning. The club offers an open door policy to all players and we encourage the fun aspect of football along with the health benefits from keeping active. Our children especially deserve equipment to make sure the training sessions continue to challenge them both physically and mentally. We have over 10 pre-

registered under 8s who are waiting for us to set this team up.

14. How will you monitor this?

Training numbers to increase as we promote our club and get more kids active and involved in sport

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The day today running of the club i.e. pitch rental league fees etc. will be funded by the subs the players pay on a weekly basis

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1997	Community Area Grant	North Bradley Peace Memorial Village Hall - New Heating System	North Bradley Peace Memorial Trust	£4974.46
------	----------------------	--	------------------------------------	----------

Submitted: 26/06/2016 12:27:01

ID: 1997

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

North Bradley Peace Memorial Village Hall -New Heating System

6. Project summary:

Because the present heating system is forever breaking down and is not sufficient in very cold weather the Village Hall needs to install a new system. We have received three quotes two for installing electric heating and another for a wet system which are both a similar price.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14OSD

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

Technology & Digital literacy

If Other (please specify)

Elderly Autumn Leaves Club Membership 80

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

07/2015

Total Income:

£15613.53

Total Expenditure:

£11539.97

Surplus/Deficit for the year:

£4073.56

Free reserves currently held:

(money not committed to other projects/operating costs)

£9239.97

Why can't you fund this project from your reserves:

In September 2015 we had to spend 3754.80 on the Play Area on the Playing Field adjoining the hall. This Play Area is the responsibility of the Trustees as it is on private ground and we do not receive any Income from the Parish Council or similar for repairs and replacement of equipment. Other than the heating we also need to install a new kitchen in the near future. We also have to keep some monies in reserve for any major repairs in the hall. We can part fund this project but we cannot use up all our reserves

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£14227.20		
Total required from Area Board		£4974.46		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
New Heaters	10252.80	Nat Savings Bank	yes	4049.02
install radiators	910.20	Santander Bank	yes	3098.45
install new circuit	982.20	Fund Raising to date	yes	2092.50
install dedicated heating fuseboard heat app hub and 11 end panels boosters	360.00 966.00 162.00			
remove steel gas pipes where possible block up leaving external flue in situation	594.00			
Total		£14227.2		£9239.97

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The Village Hall is used regularly every day of the week by various groups including IT Art Rainbows Brownies Guides Line Dancing Yoga Elderly Club Dancing Toddlers and also for Weddings Parties Funerals. The Trustees have received many complaints in the last two years about the heating because of breakdowns and it being inefficient. If we cannot provide this we will lose regular users as we have done already and we will be unable to continue running the premises.

14. How will you monitor this?

Once a new system is installed it will be regularly serviced. It is not thought that any other monitoring will be necessary other than keeping the hall at a reasonable temperature for those that hire it.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Providing the user groups continue to hire the hall the Trustees will be able to cover the running costs and any maintenance required in the future

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

This page is intentionally left blank

Wiltshire Council

Trowbridge Area Board

14 July 2016

Recommendations from the LYN Management Group Summary

Bid	Applicant	Amount Requested	LYN Recommendation
257	Wiltshire Islamic Cultural Centre	£4920.00	To approve £ 4920.00
312	Youth Adventure Trust	£1000.00	To approve £1000.00
315	5x5x5=Creativity	£5000.00	To be supplied at the meeting subject to responses to queries to applicants raised by the LYN Management Group

For the information for the Area Board, the Child Youth Officer has detailed of two bids that have subsequently been withdrawn following the latest meeting of the LYN Management Group.

This page is intentionally left blank

Report to Trowbridge Area Board
Date of meeting 14th July 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Wiltshire Islamic Cultural Centre	£4920.00	This bid has been recommended by the LYN MG Group to be supported by the Trowbridge Area Board. The original bid submitted with activities that the LYN MG Group did not feel was appropriate as a result the Lyn MG Group requested for the organisation to re-submit the bid with new activities to support the 13-19 age range. This they have done however the bid is for higher costs to allow for these new activities to go ahead.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.

- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.
- 3. Environmental & Community Implications**
Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.
- 4. Financial Implications**
Financial provision had been made to cover this expenditure.
- 5. Legal Implications**
There are no specific legal implications related to this report.
- 6. Human Resources Implications**
There are no specific human resources implications related to this report.
- 7. Equality and Inclusion Implications**
Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.
- 8. Safeguarding Implications**
The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.
- 9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
BID ID: 257	Wiltshire Islamic Cultural Centre	£8800.00	£4920.00
<p>Project description</p> <p>A range of activities aimed at inspiring and raising the aspirations of BME youth in Trowbridge and surrounding areas by developing their basic skills and confidence to enable them to transition to further higher education and rewarding future careers. The project is aimed at all young people in Trowbridge to help with inter-cultural relationships with the numerous different cultures that exist in Trowbridge. Activities include visits to Go-Karting, World Skills events, Go Ape, Thorpe Park and various workshops to support young people learning and creating interventions to help them progress to adulthood and independence.</p> <p>(Please use the hyperlink above in blue to see the full bid and costings)</p>			
<p>Recommendation of the Local Youth Network Management Group</p> <p>The LYN MG Group all feel that this project could lead to some positive activities for young people in the Trowbridge Community Area. The organisation has updated the activities to meet with the needs of the age range for this funding grant. The costs for the bid have increased since the panel met, however the new activities will meet the needs better and provide better positive activities for the intended age range. LYN MG Group has been send the new activities and costs and will have a final view on these costs by the 14th July 2016.</p>			

The panel would however like to ensure that the organisations shows that it is inclusive to all young people, with documented promotion of the activities to outside their own cultural group to support the intercultural element of this project. The organisation also needs to understand that the funding is only available to young people aged 13-19 years old and anyone outside this age range cannot be financed by this grant funding.

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Sarah Holland – Community Youth Officer – Trowbridge
Tel: 07880488473 Email: sarah.holland@wiltshire.gov.uk

This page is intentionally left blank

Report to Trowbridge Area Board
Date of meeting 14th July 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
5x5x5=Creativity	£5000.00	This LYN MG Group had originally requested for this funding bid to be marked as deferred until the next meeting, however the organisation have submitted the additional information to clarify the points raised by the LYN MG Group and the Lyn MG Group are in the process of identifying whether their feedback is substantial to meet the requirements for the funding criteria. The main issues with this grant and the questions the LYN MG Group requested from the organisation have been included in this bid. The final decision from the LYN MG Group will be given at the Trowbridge Area Board on the 14 th July 2016.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

==

There are no specific legal implications related to this report.

2. Human Resources Implications

There are no specific human resources implications related to this report.

3. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

4. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

5. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
Bid ID: 315	5x5x5=Creativity	£7500.00	£5000.00
<p>Project description</p> <p>5x5x5creativity artists will work alongside children and young people to contribute to a schools exhibition in Bridge House Drawing Centre in the Autumn term 2016. Children’s and young people’s artwork will be made visible and given a profile alongside professional artists work. Resident artists at Bridge House Drawing Centre and 5x5x5creativity artists will also run professional development sessions with local teachers. The project aims to increase self-esteem, confidence and motivation to produce work to support the exhibition and help young people gain valuable knowledge in the process.</p> <p>(Please use the hyperlink above in blue to see the full bid and costings)</p>			
<p>Recommendation of the Local Youth Network Management Group</p> <p>Listed below are the issues and concerns the LYN MG Group had with this funding bid:</p> <ol style="list-style-type: none"> 1) How have they consulted young people in the production of this project? Is this something that young people have requested and wish to be involved in? 2) Which schools or other organisations have been involved in the production of this project? Who will be involved? How have these organisations been selected? 3) Has there been any communication with WYAP or the Town Centre (Tracy Sullivan-Arts director) in the creation and consultation of this project? 4) Please give a reason for the Artist costs – further breakdown as these costs seem extremely high. 5) The costs of framing the pictures – these costs seem high? Is this a wish from the young people involved to have them framed? 6) What is the time frame of the project? Further breakdown of the actual process would be useful. What is planned for the exhibition after the project? The cost of the framing is high, depending on what is planned with this after the projects end? <p>All the LYN MG Group will have copies of the replies from the organisation and a recommendation will be given at the Trowbridge Area Board on the 14th July 2016, with all the relevant questions above answered by the organisation. If these are not answered enough to meet the needs of the LYN MG Group and a majority still wish for this to be referred then this will be the recommendation at the Area Board. The organisation will have to then make a decision on whether to withdraw from the funding bid based on this information. The activities and implementation for this project is to start from September 2016, therefore the organisation are unable to wait until the next Trowbridge Area Board to see whether they will be supported with the grant funding for this project to go ahead.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Sarah Holland – Community Youth Officer – Trowbridge
Tel: 07880488473 Email: sarah.holland@wiltshire.gov.uk

This page is intentionally left blank

Report to Trowbridge Area Board
Date of meeting 14th July 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Youth Adventure Trust	£1000.00	The LYN MG Group would like to recommend this funding bid to the Trowbridge Area Board as it meets all the elements for the criteria of the youth grants process.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council’s Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
Bid ID: 312	Youth Adventure Trust	£9498.00	£1000.00
<p>Project description</p> <p>The Youth Adventure Trust takes disadvantaged young people aged 11-14 from Wiltshire and Swindon on a three year adventure programme and helps them to learn and achieve through a combination of 3 outdoor residential camps 4 day activities and 3 Pathway Days. Our Activity Days are an integral part of the programme and are held in the 2nd year of the children’s attendance. They attend 3 activity days where they are provided with a chance to learn and improve skills such as art drama fishing bush craft skills and scrapheap challenges. We would like support for the 16 children from Trowbridge Clarendon School and John of Gaunt school for the programme’s Activity Days in 2016/17. Organisation has applied to other Area Boards to support the costs in other areas.</p> <p>(Please use the hyperlink above in blue to see the full bid and costings)</p>			
<p>Recommendation of the Local Youth Network Management Group</p> <p>This funding bid meets the criteria and aims to support dis-advantaged young people in the Trowbridge and other Wiltshire communities, which they have also applied for funding to support. The project aims to support young people to raise their self-esteem, confidence and increasing young people’s aspirations for their futures. The project shows it is aimed at young people’s needs and represents good value for money with the inclusion of match funding. The Trowbridge LYN MG Group would like to recommend this funding grant be put forward as a worthwhile project to be funding by the Trowbridge Area Board.</p>			

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Sarah Holland – Community Youth Officer – Trowbridge
Tel: 07880488473 Email: sarah.holland@wiltshire.gov.uk

Report to Trowbridge Area Board
Date of meeting 14th July 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Trowbridge Islamic Trust	£972.80	This funding bid has been withdrawn from the process by the applicant as they are now not able to deliver the activities at this moment in time due to their own work commitments. The LYN MG Group did assess the bid in February, where it was put for appraisal to the Trowbridge Area Board. The Area Board felt that further information was required before they could vote on this funding bid. Future work with the Trowbridge Archery Club could support these young people to engage with this positive activity in the future. The organisation have not made any plans to re-apply at present, however the opportunity is open to ensure that these young people gain the knowledge and experience of engaging with this sports activity.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.

- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.
- 3. Environmental & Community Implications**
Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.
- 4. Financial Implications**
Financial provision had been made to cover this expenditure.
- 5. Legal Implications**
There are no specific legal implications related to this report.
- 6. Human Resources Implications**
There are no specific human resources implications related to this report.
- 7. Equality and Inclusion Implications**
Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.
- 8. Safeguarding Implications**
The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.
- 9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
	Trowbridge Islamic Trust	£972.80	£972,80
Project description			
<p>The Archery club will be aimed at young people between 13 and 18 years old who attend the mosque also will be extended to young people living around the mosque especially those in Longfield road our neighbours. Archery is a great sport activity which will encourage young people to learn patience focus self-confidence safety and most importantly FUN. We currently have 15 young men and women who attend the mosque for different activities and this project was a request by them after a trip to a great youth club in Gloucester run by volunteers where they experienced Archery and horse riding. We have a great outdoor space which is safe and with boundaries that will protect the public and of course young people who will be involved in the activities.</p> <p>(Please use the hyperlink above in blue to see the full bid and costings)</p>			

Recommendation of the Local Youth Network Management Group

This funding bid was initially looked at by the LYN MG Group in February, where it had some concerns over the placement of the Archery Club and the ensuring the correct qualifications were in place for this activity to be run safely. The Trowbridge Area recommended a full plan of the space for this activity and a risk assessment to be produced. Due to circumstances with this organisation and workloads the organisation have chosen to withdraw this funding application as they do not feel they have the capacity to support this venture at present. There are possibilities to support this opportunity with the young people with the Trowbridge Archery Club in the future and this is could be a way forward for these young people to engage with this positive activity. The organisation has not suggested they will be re-applying for funding for this project at present.

This information has been given as a matter of record as the person taking over the monitoring of the bids is changing from the 28th July 2016 and this gives an account of previous funding bids that have been rejected, deferred or withdrawn.

This document is to show the grant process and reasons for funding not to have been given or voted on by the Trowbridge Area Board.

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Sarah Holland – Community Youth Officer – Trowbridge
Tel: 07880488473 Email: sarah.holland@wiltshire.gov.uk

This page is intentionally left blank

Report to Trowbridge Area Board
Date of meeting 14th July 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Swindon American Football Team	£955.00	This funding bid has been withdrawn from the process by the applicant as they are now not able to deliver the activities at this moment in time due to their own work commitments. The LYN MG Group did assess the bid in April and felt there were some concerns with the current application which needed to be resolved before this could be put forward to the Trowbridge Area Board. The organisation is aware of these concerns and is planning on re-submitting the planned activities at a later stage with the concerns addressed in a new bid. They hope to re-submit in 2017. A full list of the concerns from the Lyn MG Group is documented in this document.

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.

- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
Grant ID: 269	Swindon American Football Team	£1910.00	£955.00
<p>Project description</p> <p>Swindon Storms constituted goals are to develop the sport of American Football in Wiltshire. It's the only NGB accredited club in the county. It is registered with Wiltshire's county sports partnership and Swindon Sports Forum. The club has a dedicated and fast growing youth development programme in Swindon. This Project will allow us to take our successful youth development formula and dramatically expand our reach into Wiltshire by setting up expansion teams in Chippenham, Trowbridge and Royal Wootton Bassett with the aim of developing a North Wiltshire League NWL to feed into the regional league we currently play in.</p> <p>(Please use the hyperlink above in blue to see the full bid and costings)</p>			
<p>Recommendation of the Local Youth Network Management Group</p> <p>This funding bid could not be recommended by the LYN MG Group at this time due to the concerns that were raised listed below:</p>			

- 1) The first concern was the level of understanding with safeguarding and data protection for the consultation surveys submitted to the LYN. On all these forms there was confidential information of all the participants which goes outside the guidelines of basic safeguarding procedures, please explain what happened to this with an understanding of what should have happened and a basis understanding of the safeguarding processes that Swindon American football club adopt.
- 2) The surveys that were created did not suggest when the surveys happened and there is no reference to them being from Trowbridge. Please identify the process you got to apply for funding from Trowbridge LYN and where the consultation survey occurred.
- 3) The level of young people to be involved in these activities seems very limited. Please explain further the potential reach of this project (Example: Inclusion of girls, LGBT and hard to reach young people).
- 4) The application does not refer to the cost of the project to the individuals participating in this project. As there is potentially a lot of equipment needed for this activity is there any concessions or trail systems in place in case someone chooses not to continue. In Trowbridge there are pockets of deprivation is there any funding concessions for families from low income backgrounds to take part?
- 5) How will this activity is funded be promoted? At present it seems to suggest it will be running from one of the schools and could be seen as a “after school activity”, where young people may not see it as a open access provision, how will you ensure that this is not the case.
- 6) How will your club ensure that this project is inclusive of all and is there any other venue that this project / group could go to ensure the venue is not a barrier for young people (excluded young people, students from other schools etc)

Since these comments were made the founder of the organisation has given further information in regards to the above information however due to their day time role (Royal Air Force) they have been deployed away from the local area and are unable to commit to this project as a result they have withdrawn the funding application at this present time. They are planning on re-submitting a bid in the future and will take account of the concerns and issues raised from this initial bid. The earliest they are planning to apply again will be in 2017.

This information has been given as a matter of record as the person taking over the monitoring of the bids is changing from the 28th July 2016 and this gives an account of previous funding bids that have been rejected, deferred or withdrawn.

This document is to show the grant process and reasons for funding not to have been given or voted on by the Trowbridge Area Board.

No unpublished documents have been relied upon in the preparation of this report

Report Author Name, Sarah Holland – Community Youth Officer – Trowbridge
Tel: 07880488473 Email: sarah.holland@wiltshire.gov.uk

This page is intentionally left blank